

DEMAREST BOARD OF EDUCATION

AGENDA – COW/REGULAR MEETING

August 19, 2014

7:00 P.M.

I. OPENING

A. Meeting called to order.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. Flag Salute.

D. Roll Call: Geisenheimer, Geller, Kirtane, Molina, Verna, Woods and Holzberg

E. Move to accept the minutes of the:

COW/Regular Meeting – July 22, 2014

Moved by:

Seconded:

Action (v):

F. Review of correspondence.

II. BOARD PRESIDENT'S REPORT

III. SUPERINTENDENT'S REPORT

IV. REVIEW OF AGENDA

A. Board members review the items.

B. Move to open the meeting to public discussion limited to agenda items.

Moved by:

Seconded:

Action (v):

C. Public discussion.

D. Move to close the meeting to public discussion.

Moved by:

Seconded:

Action (v):

V. ACTIONS

A. Instruction – Staffing

1. Move to approve the following substitutes for the 2014/2015 school year, as recommended by the Chief School Administrator:

Buono, Christine	Buonocore, Patricia	Bussanich, Angela
Ceccon, Stephanie	Cole, Andrew	Corcoran, Kristen
Coppa, Kathleen	Decotiis, Brittany	Drummond, Maria
Eftychiou, Regina	Feifer, Anne	Hagendorf, Arlene
Halprin, Marilyn	Heffler, Wendy	Kahan, Donna
Kang, Andrew	Karlitz, Julie	Kass, Elaine
Kemp, Donna	Koch, Elizabeth	LaMendola, Ellen
Lesser, Ozelle	Lumley, Mary Anne	Mehta, Gunjan
Merritts, Jennifer	Murphy, Susan	Nolan, Kathleen
Noviello, Frank	O'Connell, Anne	Plokhooy, Barbara
Rokeach, Susan	Ross, Nadine	Ross, Samantha
Ross, Jennifer	Schachter, Laura	Schwartz, Steven
Seok, Donald	Shyong, Joanna	Stodnick, Lyndsey
Spina, Daniella	Tabacchi, Silvana	Torre Lopez, Jeanne
Welzer, Sue		

Moved by: *Seconded:*
Action (RC): Gei Gel K M V W H

2. Move to accept the resignation of Vanessa Monticelli, MA Step 6, as School Psychologist, for the 2014/2015 school year, previously approved Resolution A-4 on July 22, 2014, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): Gei Gel K M V W H

3. Move to amend the provisional employment of Anna Kuzdraj, MA+32 Step 1 (pending settlement of successor agreement), previously approved in Resolution A-7 on July 22, 2014, from .5 School Psychologist to full-time School Psychologist for the 2014/2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986, c.116 (revised 6/30/98).

Moved by: *Seconded:*
Action (RC): Gei Gel K M V W H

4. Move to approve the provisional employment of Wendy Fine, MA+16 Step 1 (.5) (pending settlement of successor agreement), as .5 School Psychologist, for the 2014/2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986, c.116 (revised 6/30/98).

Moved by: *Seconded:*
Action (RC): Gei Gel K M V W H

5. Move to approve the provisional employment of Tara Kelly, BA Step 2 (pending settlement of successor agreement), as Grade 1 Resource Room Teacher, for the 2014/2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986, c.116 (revised 6/30/98).

Moved by: *Seconded:*
Action (RC): Gei Gel K M V W H

V. ACTIONS (Continued)

A. Instruction – Staffing (Continued)

6. Move to approve the provisional employment of Julia Verno, BA Step 2 (pending settlement of successor agreement), as Grade 6 Resource Room Teacher, for the 2014/2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate’s compliance with P.L.1986, c.116 (revised 6/30/98).

Moved by: Seconded:
 Action (RC): Gei Gel K M V W H

7. Move to approve the provisional employment of Tiffany Witko, MA Step 2 (pending settlement of successor agreement), as part-time (.5) Basic Skills Teacher, for the 2014/2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate’s compliance with P.L.1986, c.116 (revised 6/30/98).

Moved by: Seconded:
 Action (RC): Gei Gel K M V W H

8. Move to approve the provisional employment of Inais Vazquez, MA Step 2 (pending settlement of successor agreement), as Grade 2-4 Spanish Teacher, for the 2014/2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate’s compliance with P.L.1986, c.116 (revised 6/30/98).

Moved by: Seconded:
 Action (RC): Gei Gel K M V W H

9. Move to approve the following stipend positions and amounts (pending settlement of successor agreement) for the 2014/2015 school year, as recommended by the Chief School Administrator:

STIPEND POSITION	TEACHER	AMOUNT
Athletic Programs		\$12,000
Boys Basketball	TBD (\$2,000)	
Girls Basketball	C. Cohen (\$2,000)	
Girls Volleyball	C. Cohen (\$2,000)	
Boys/Girls Track	S. Zitelli; TBD (\$2,000 p.p.)	
Boys/Girls Soccer	A. Harris; TBD (\$1,000 p.p.)	
Band	J. Zemba	\$6,000
Beginning Band	J. Zemba	\$ 733
Chorus	A. Beckley	\$2,499
Communications Coordinator	T. Sorge and C. Korines (\$911.50 p.p.)	\$1,823
Dramatics	S. Calegari; J. Worgul (\$911.50 p.p.)	\$1,823
Eighth Grade Advisors	T. Sorge; A. Giaconia (\$911.50 p.p.)	\$1,823
Gifted & Talented	C. Quillen	\$1,823
Lunchroom Coordinator – CRS	D. Duby; L. Licameli (\$3,000 p.p.)	\$6,000
Lunchroom Coordinator – LLE	D. Stokes	\$6,000
Lunchroom Coordinator – DMS	C.Cohen; A.Giaconia; C.Korines (\$6,000 p.p.)	\$18,000
Student Council	S. Zitelli; C. Korines (\$1,044 p.p.)	\$2,088
Teacher-in-Charge – CRS	G. Long	\$6,069
Teacher-in-Charge – LLE	J. Ench	\$6,069
Technology Team Coordinator	S. Calegari; J. Worgul (\$911.50 p.p.)	\$1,823
Website Coordinator	V. Zimmerman	\$2,499
Yearbook	A. Campagna	\$2,340

Moved by: Seconded:
 Action (RC): Gei Gel K M V W H

V. ACTIONS (Continued)

B. Instruction – Pupils/Programs (Continued)

6. Move to approve the Orton-Gillingham Program with Northern Valley Regional High School District for five (5) students (Student ID #'s 2794595712, 1960155233, 7822697763, 3890703423 and 6575644800) at \$550 per student for a total amount of \$2,750 for the period July 1 - 31, 2014, as recommended by the Child Study Team.

Moved by: Seconded:
 Action (RC): Gei Gel K M V W H

7. Move to approve Extended Year Tuition contracts for the Valley Program Special Classes with Northern Valley Regional High School District for five (5) students (Student ID #'s 6797028013, 5345952464, 1481531764, 2345727744 and 7389542612) for the period July 1, 2014 – June 30, 2015 at a cost of \$71,092 per student for the 2014/2015 school year, as recommended by the Child Study Team.

Moved by: Seconded:
 Action (RC): Gei Gel K M V W H

8. Move to approve a Regular Year Tuition contract for the Valley Program Special Classes with Northern Valley Regional High School District for two (2) students (Student ID #'s 2780639553 and 8325195645) for the period September 1, 2014 – June 30, 2015 at a cost of \$64,629.09 per student for the 2014/2015 school year, as recommended by the Child Study Team.

Moved by: Seconded:
 Action (RC): Gei Gel K M V W H

9. Move to approve the 2014 Demarest Middle School Soccer and Volleyball schedules for the 2014/2015 school year, as recommended by the Chief School Administrator.

Day	Date	Opponent	Home/Away
Tuesday	09/16	Norwood	Home
Thursday	09/18	Old Tappan	Home
Monday	09/22	Northvale	Away
Monday	09/29	Haworth	Away
Wednesday	10/01	Closter	Away
Thursday	10/02	Harrington Park	Home
Monday	10/06	Norwood	Away
Wednesday	10/08	Old Tappan	Away
Tuesday	10/14	Northvale	Home
Monday	10/20	Haworth	Home
Wednesday	10/22	Closter	Home
Thursday	10/23	Harrington Park	Away
Week of	10/27	Tournament	

Moved by: Seconded:
 Action (RC): Gei Gel K M V W H

C. Support Services – Staffing

1. Move to accept the resignation of the following Instructional Aides, effective August 14, 2014, as recommended by the Chief School Administrator:

Name	Location	Student Local ID #'s
Lindsay Flanagan	LLE	252047
Hannah Maak	LLE	242056, 242016, 242047
Lyndsey Stodnick	CRS	252083, 262046

Moved by: Seconded:
 Action (RC): Gei Gel K M V W H

V. ACTIONS (Continued)

C. **Support Services – Staffing (Continued)**

2. Move to approve the provisional employment of the following as Instructional Aides for the 2014/2015 school year, not to exceed 29 hours weekly, based on the Student's Individual Education Plan (IEP), as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98):

<u>Name</u>	<u>Location</u>	<u>Student Local ID's</u>
Lauren Agresta (Step 1)	CRS	262017
Christine Buono (Step 1)	CRS	262046, 252083
Stephanie Ceccone (Step 1)	LLE	252047
Crystal Cooke (Step 1)	LLE	242075
Kristen Corcoran (Step 1)	LLE	242056, 242087
Moumita Gammel (Step 1)	LLE	242002, 242016
Gilda Natko (Step 1)	LLE	252029

Moved by: *Gei Gel K M V W H*
 Action (RC): *Gei Gel K M V W H* *Secinded:*

3. Move to approve the provisional employment of Hyewon Mohanram, as an Instructional Aide for Student Local ID # 242089 for the 2014/2015 school year, at a rate of \$24.29 per hour not to exceed 29 hours per week, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98).

Moved by: *Gei Gel K M V W H*
 Action (RC): *Gei Gel K M V W H* *Secinded:*

4. Move to approve the following school bus drivers for 2014/2015 school year, as recommended by the Chief School Administrator:

Resat Cazimoski Michael Bolt Hrant Mekhsian Louis Vogel

Moved by: *Gei Gel K M V W H*
 Action (RC): *Gei Gel K M V W H* *Secinded:*

5. Move to approve the following school bus drivers to transport students to sporting events during the 2014/2015 school year at a rate of \$75 each, as recommended by the Chief School Administrator:

Resat Cazimoski Michael Bolt Hrant Mekhsian Louis Vogel

Moved by: *Gei Gel K M V W H*
 Action (RC): *Gei Gel K M V W H* *Secinded:*

6. Move to approve the following custodial staff assignments (* CDL) as per contract, for the 2014/2015 school year, effective September 1, 2014, as recommended by the Chief School Administrator.

<u>County Road School</u>		<u>Demarest Middle School</u>	
Louis Vogel *	7:15a – 3:45p	Resat Cazimoski *	7:00a – 3:30p
Doko, Bashkim (.75) 10 month	3:45p – 10:15p	Hrant Mekhsian *	7:00a – 3:30p
		Patricio Rosero-Villacres	10:30a – 7:00p
<u>Luther Lee Emerson School</u>		Santiago Reboiro	3:30p – 12:00a
Ameti Dritar	7:00a – 3:30p	Fitni Redzepi	3:30p – 12:00a
James Hayes	3:30p – 12:00a	Michael Bolt * (.5) 10 month	4:00p – 10:00p
Gerald Scandiffio(.5) 10 month	3:30p – 7:30p	Aram Yakoubian(.5) 10 month	3:30p – 7:30p

Moved by: *Gei Gel K M V W H*
 Action (RC): *Gei Gel K M V W H* *Secinded:*

V. ACTIONS (Continued)

D. Support Services – Board of Education

1. Move to approve Transportation Route #1-2014 to Luther Lee Emerson School, 15 Columbus Road, Demarest, and Demarest Middle School, 568 Piermont Road, NJ for the 2014/2015 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

2. Move to approve continued participation with the Borough of Demarest “Safe Routes to School” Program funded by the Federal Highway Administration, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

3. Move to approve the first payment in the amount of \$208,905 to T.M. Brennan Contractors, Inc. for the County Road School classroom upgrades project, as reviewed by EI Associates and as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

4. Move to approve a Shared Service Agreement with the Borough of Closter for fuel for the Demarest Board of Education vehicles at a rate of \$0.20 per gallon above the cost to Closter, for the period 2014-2019, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

5. Move to approve the following resolution, as recommended by the Chief School Administrator:

BE IT RESOLVED to approve the following resolution:

WHEREAS the Demarest Board of Education and Haworth Board of Education have a need for a part-time Spanish Teacher; and

WHEREAS the Haworth Board of Education realize that efficiencies can be gained by a shared services agreement for the employment of a Spanish Teacher, pursuant to NJSA 40A:65-1 et seq.; and

WHEREAS, Demarest will serve as the Lead Education Agency (LEA); and

NOW, THEREFORE, BE IT RESOLVED that the Demarest Board of Education and the Haworth Board of Education agree to share all expenses based on Demarest receiving three days (.6) and Haworth receiving two days (.4) of services of Inais Vazquez for the 2014-15 school year.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

V. ACTIONS (Continued)

E. Support Services – Fiscal Management

1. Move to confirm the July 16 – 31, 2014 payroll in the amount of \$62,529.59.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

2. Move to confirm the August 1 – 15, 2014 payroll in the amount of \$72,976.13.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

3. Move to approve the July 2014 bills as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Fund Expense Funds	\$ 264,965.46
30 Capital Project Funds	<u>1,700.00</u>
Total	\$ 266,665.46

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

4. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson certify that as of July 31, 2014, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

5. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of July 31, 2014 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

6. Move to acknowledge receipt of the June 30, 2014 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

V. ACTIONS (Continued)

E. Support Services – Fiscal Management (Continued)

7. Move to confirm the transfers for July 2014:

From:	Account No.	Amount
11-190-100-610-2-6160-05	Mathematics	\$ 8,000
11-190-100-610-3-6150-05	Mathematics	4,800
11-000-216-101-0-0000-12	Occupational Therapy	67,928
11-213-100-101-3-0000-15	Resource Room	14,736
11-000-222-610-3-6140-24	Media Services	2,421
11-000-240-103-3-0000-35	Office of the Principal	26,000
		\$ 123,885

To	Account No.	Amount
11-190-100-610-2-6190-05	Mathematics	\$ 16,000
11-190-100-610-3-6160-05	Mathematics	2,200
11-190-100-640-3-0000-05	Mathematics	5,600
11-000-216-320-0-0000-16	Speech Instruction	66,000
11-000-222-610-3-6130-24	Media Services	2,421
11-000-230-104-0-0000-26	Executive Administration	26,000
11-000-251-104-0-0000-27	Fiscal Services	3,964
11-000-562-520-0-0000-28	Operations	1,700
		\$ 123,885

<i>Moved by:</i>		<i>Seconded:</i>
<i>Action (RC): Gei Gel K M V</i>		<i>W H</i>

F. Other

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, September 9, 2014 at 6:30 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

<i>Moved by:</i>	<i>Seconded:</i>	<i>Action (v):</i>
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2. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, September 16, 2014 at 6:30 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

<i>Moved by:</i>	<i>Seconded:</i>	<i>Action (v):</i>
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VI. REPORTS

VII. PUBLIC DISCUSSION

A. Move to open the meeting to public discussion.

Moved by:

Seconded:

Action (v):

B. Move to close the meeting to public discussion.

Moved by:

Seconded:

Action (v):

VIII EXECUTIVE SESSION

A. Move to reenter the Executive Session to discuss personnel/legal matters/negotiations.

Moved by:

Seconded:

Action (v):

B. Move to close the Executive Session and reenter the public session.

Moved by:

Seconded:

Action (v):

X. ADJOURNMENT

A. Move to adjourn at _____ P.M.

Moved by:

Seconded:

Action (v):

DEMAREST BOARD OF EDUCATION

ADDENDUM TO AGENDA – COW/REGULAR MEETING

August 19, 2014

V. ACTIONS (Continued)

A. Instruction – Staffing (Continued)

Add Resolutions No. 12 and 13

12. Move to approve the following resolution, as recommended by the Chief School Administrator

Resolution Designating Leave for Employee ID # 93115087 as Leave Pursuant to Family and Medical Leave Act

WHEREAS, Board Employee ID # 93115087 informed the Board of the need for leave until October 16, 2014

NOW, THEREFORE BE IT RESOLVED that the Demarest Board of Education approves leave pursuant to the Family and Medical Leave Act for Employee ID # 93115087 for the period from September 1, 2014 through October 16, 2014; and

BE IT FURTHER RESOLVED that, unless Employee ID # 93115087 requests otherwise, Employee ID # 93115087 shall utilize sick leave concurrently with the designated FMLA leave.

Moved by:
Action (RC): Gei Gel K M V W H

13. Move to approve the provisional employment of Christina Sielski as a substitute teacher for the 2014/2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate’s compliance with P.L. 1986, c.116 (revised 6/30/98).

Moved by:
Action (RC): Gei Gel K M V W H

C. Support Services – Staffing (Continued)

Amend Resolution No. 2

2. Move to approve the provisional employment of the following as Instructional Aides for the 2014/2015 school year, not to exceed 29 hours weekly, based on the Student’s Individual Education Plan (IEP), as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate’s compliance with P.L. 1986, c.116 (revised 6/30/98):

<u>Name</u>	<u>Location</u>	<u>Student Local ID's</u>
Lauren Agresta (Step 1)	CRS	262017
Stephanie Ceccone (Step 1)	LLE	252047
Crystal Cooke (Step 1)	LLE	242075
Kristen Corcoran (Step 1)	LLE	242056, 242087
Moumita Gammel (Step 1)	LLE	242002, 242016
Gilda Natko (Step 1)	LLE	252029

Moved by:
Action (RC): Gei Gel K M V W H

V. ACTIONS (Continued)C. Support Services – Staffing (Continued)Add Resolutions No. 7-9

7. Move to approve the provisional employment of Tahsin Coklar as Substitute Custodian, at a rate of \$15.00 per hour, as needed, for the 2014/2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986, c.116 (revised 6/30/98).

Moved by:
Action (RC): Gei Gel K M V W H

Seconded:

8. Move to approve contract agreement with Gina Peter, Payroll/Bookkeeper, for the 2014/2015 through 2016/2017 school years, as recommended by the Chief School Administrator.

Moved by:
Action (RC): Gei Gel K M V W H

Seconded:

9. Move to approve non-tenure contract agreement with Debra Rinaldi, Executive Secretary, for the 2014/2015 school year, as recommended by the Chief School Administrator.

Moved by:
Action (RC): Gei Gel K M V W H

Seconded:

D. Support Services – Board of Education (Continued)Add Resolution No. 11

11. Move to approve the BSM/St. Joseph's Enrichment Program's request to use the fields at Demarest Middle School on Mondays and Thursdays (4:00 – 7:00 p.m.) and Saturdays (1:30 – 3:30 p.m.) beginning September 4, 2014 through November 15, 2014 for youth recreation, at a rate of \$920, as recommended by the Chief School Administrator:

Moved by:
Action (RC): Gei Gel K M V W H

Seconded: